We’re recruiting a Fundraising and Finance Director!

Join the Australian Youth Climate Coalition in an exciting role working on critical climate change campaigns and empowering young people to take action. This is a rare leadership and growth opportunity for a driven young person who want to use their experience in organisational strategy, team management fundraising and operations to have a big impact.

Reports to: AYCC National Director
Location: Melbourne
Employment: Two year contract with option to renew
Salary details: $54-60,000 excluding super, full-time
Start date: Negotiable, before mid October
Key relationships: Direct management of fundraising and operations team

The Australian Youth Climate Coalition (AYCC) is looking for an ambitious young leader with experience in fundraising, communications and operations to lead a core part of our team in Melbourne. This is a key leadership role in the AYCC, working closely with the National Director and the Board. This fast-paced role will oversee and support the growth of the AYCC across financial, operational and staff sustainability. Aboriginal and Torres Strait Islander young people are strongly encouraged to apply.

About the AYCC and Seed
The AYCC is a non-profit, non-partisan organisation building a movement of young people to protect our future from climate change. We are Australia’s largest youth-led organisation and one of the most effective organisation dedicated to tackling climate change, with 750 volunteers nationally and more than 130,000 supporters.

We have four major areas within AYCC:

- **Campaigns to stop the climate crisis** - we run campaigns to make sure Australia moves from fossil fuels to renewable energy as quickly as possible. Recent campaigns include:
  - Convincing big companies like Westpac, NAB, ANZ, the Commonwealth Bank and Lend Lease to withdraw from building mega coal projects on the Great Barrier Reef coast
  - Supporting the Port Augusta community to win their campaign to replace their closing coal stations Australia’s first solar thermal project.
  - Campaigning for higher renewable energy targets from the Government and Opposition.

- **Seed Indigenous Youth Climate Network** - led by Aboriginal and Torres Strait Islander youth, this growing network is giving Indigenous young people the opportunity to have a voice on this defining issue. Check out more at seedmob.org.au

- **Switched on Schools** - each year we educate, inspire and empower tens of thousands of high school students to create change on climate change. We do this through presentations, two day summits and then mentor students to lead their own campaigns on switchedonschools.org.au

- **Climate Leaders Training program** - we give young people the information, skills, inspiration and support they need to lead climate campaigns in their community. This year 300 young people will go through 2 day trainings with AYCC, and 30 youth will participate in a leadership stream.
About the role:
This is a critical role that will shape the future of the organisation. The successful applicant will drive the continued success and growth of the AYCC. We are looking for someone with demonstrated leadership qualities and experience in fundraising/marketing, operations and staff management to lead our brilliant team of fundraising and operations staff whilst driving AYCC organisational strategy and management. You may be required to travel from time to time in order to perform this role.

Responsibilities include:
- Developing and testing new and creative fundraising streams to build AYCC’s sustainable income streams
- Leading AYCC’s fundraising programs with the help of a capable and passionate staff team, including: recurring giving, our crowdfunding campaigns, granting, sponsorships and key donor relationships.
- Communications: responsible for all donor communications and implementation of AYCC’s brand
- Oversight of financial planning processes, supporting on managing external accountants and feedback through monthly finance meetings
- Oversight of all operations including organisational risk and compliance management
- Working closely with the Board of Directors, attending all board meetings with the National Director

Core competencies:
- Experience in fundraising and high level relationship/partnership management
- Experience building and growing major donor relationships
- Excellent written and verbal communication skills; ability to clearly share ideas and influence people through your writing and speaking
- Experience managing complex projects
- Experience managing high performing staff teams
- Ability to manage competing priorities, and capacity plan for your staff team
- Able to maintain big-picture strategic thinking whilst keeping an eye on the detail
- Ability to work effectively with high degree of autonomy and accountability; self motivated and can demonstrate initiative
- Energetic with a can-do attitude

Desired areas of experience:
- Experience in marketing
- Risk management and budget oversight
- Experience developing project plans with clear objectives and action steps; experience evaluating.

Even if you only meet some of these requirements, but you think you’re the best person for the job and are ready to learn, we’re keen to hear from you. The role will be developed to meet the skills and experience of the right candidate. We are looking for someone with at least 3 years experience. We will require a police check for this position.

How to Apply
Candidates should submit via email:
- A cover letter of no more than 2 pages addressing experience and competencies above
- A CV of no more than 2 pages

The AYCC is a youth-led organisation with all staff and core volunteers under 30 - as such, we seek applications only from those under 30. Applications should be addressed to Gemma Borgo-Caratti, National Director at applications@aycc.org.au using the subject line Fundraising and Finance Director application, applications close midnight 24th September.
For any questions regarding this position, contact: Gemma Borgo-Caratti at gemma@aycc.org.au