Registered Nurse - Rendu House Drug and Alcohol Services

Position Description

Position Title: Registered Nurse - Rendu House Drug and Alcohol Services

Responsible Council: NSW State Council

Reports To: Program Manager

Base Location: Rendu House Drug and Alcohol Services – South Western Sydney

Primary position objective: The Registered Nurse is responsible for the delivery of high quality healthcare support for clients of Rendu House Drug and Alcohol Services, the development of referral pathways between Primary Healthcare services, including General Practitioners and Rendu House Drug and Alcohol Services, contributing to organisational development of healthcare support systems and providing healthcare information to Rendu House Drug and Alcohol Services staff.

St Vincent de Paul Society

The St Vincent de Paul Society is a member and volunteer based organisation that has been assisting people experiencing disadvantage in NSW for more than 130 years.

The Society was founded by a 20 year old man named Frederic Ozanam in 1833, who with a group of friends, wanted to make a difference to the poverty and disadvantage that he saw around him in post-Revolution France. Leading by example and with boundless energy, Frederic started what is now a world-wide movement in just 20 short years. The St Vincent de Paul Society NSW has around 16,000 members and volunteers and 1,400 staff. Our local member networks, referred to as Conferences, are present in over 420 communities across NSW.

Our members and volunteers provide assistance to people experiencing disadvantage including food parcels and vouchers, financial assistance, assistance with energy bills and other debt, budget counselling and the provision of other material items such as furniture, clothing and bedding and any other household items. Importantly, our members also provide vital emotional support and referral services as needed.

The St Vincent de Paul Society is a leading provider of community support services and has close to 100 Special Works across the State in the areas of homelessness, mental health, disability, financial counselling, supported accommodation, food provision, refugees and migrants and addiction counselling.

Our work is funded by all levels of government, the generous support we receive from the community and our 250 Retail Centres across NSW.

Every day in NSW the Society assists thousands of people through Home Visitation, Migrant and Refugee Assistance, Hospital and Prison Visitation, Vinnies Centres, Supported Employment Services for People with an Intellectual Disability, Hostels for Homeless Men, Women and Families, Overseas Relief, Disaster Recovery, Budget Counselling and Youth Programs.
Organisational Overview

SVDP NSW Support Services provides support for people experiencing need in NSW. It is a Special Work of the St Vincent de Paul Society of NSW and is comprised of more than 40 different programs across the state. SVDP NSW Support Services provides programs across areas including drug and alcohol, gambling, homelessness, disability, mental health, community development and refugee support.

Program Overview

Rendu House Drug and Alcohol Services is committed to minimising the harm related to drug and alcohol use and other associated issues and is part of the St Vincent de Paul NSW Support Services Drug and Alcohol Network, which includes the Freeman House Centre in Armidale, Rosalie House Day Program in Tamworth and Maayu Mali Centre in Moree, which aims to provide high quality, innovative and flexible responses for the treatment of problematic drug and alcohol use and other areas of complex need.

Rendu House Drug and Alcohol Services provides onsite and outreach case management and drug and alcohol treatment services for people seeking treatment for problematic drug and alcohol use and post treatment support.

Duties and Responsibilities

The Registered Nurse is responsible for providing quality client care, focused on sustainable client outcomes. The main duties of this position include provision of healthcare support for clients of the service and to assist the service with developing healthcare systems and referral pathways between Rendu House Drug and Alcohol Services and healthcare services.

The Registered Nurse will be based at Rendu House Drug and Alcohol Services in Campbelltown and will also work in an outreach capacity assisting clients of the service to access healthcare services, meeting with General Practitioners and Health Care services to develop referral pathways and conduct client assessments at various locations across South Western Sydney.

The Registered Nurse will manage a case load focusing on healthcare needs as assigned by the the Rendu House Program Manager as well as assisting other clients of the service as required. The Registered Nurse will also participate in team case discussions and general operational duties as required.

Clinical, Treatment and Health Care Services

- Provide onsite and offsite support for clients of Rendu House Drug and Alcohol Services to access healthcare services;
- Conduct client health, drug and alcohol and mental health assessments;
- Assist Clients with developing healthcare treatment plans;
- Work collaboratively and liaise with health care providers and other services towards achieving clients healthcare treatment plans;
- Support clients who are undertaking ambulatory detox through a GP or other provider
- Provide healthcare education and information sessions to Rendu House Drug and Alcohol Services Staff and Clients as required;
- Engage in case review processes with the team and individually with the Program Manager;
- Provide consultation to Rendu House Drug and Alcohol Staff with regards clients healthcare needs and the healthcare system;
- Work in partnership with other members of the Rendu House Drug and Alcohol Services team in order to ensure quality client outcomes;
- Maintain accurate client records, case notes and other data as directed and required;
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- Conduct all interactions in accordance with St Vincent de Paul Society NSW Support Services’ policies and procedures and Code of Conduct and Rendu House Drug and Alcohol Services policy and procedures.

Operations, Administration and Quality

- Assist in the development, implementation and evaluation of operational protocols, policies and procedures to support clients to access healthcare services;
- Contribute to Rendu House organisational development with regards to integrating with health care systems;
- Attend and participate in Rendu House Drug and Alcohol Services staff meetings, clinical and case review meetings, internal and external training and internal and external supervision;
- Provide reports to Program Manager or other senior staff as directed;
- Participate in networking with relevant stakeholders;
- Participate in working parties and other review mechanisms;
- Participate in Quality Improvement and Accreditation activities as directed;
- Contribute to the planning, development, delivery and evaluation of Rendu House Drug and Alcohol Services service model;
- Support new staff, volunteers and students as required
- Participate in Stronger Together and other performance appraisal, management and development processes;
- Act and perform duties in accordance with legislative as well as St Vincent de Paul Society requirements including in accordance with the Society Code of Conduct.

WHS

- Adhere to St Vincent de Paul Society NSW and Rendu House Drug and Alcohol Services WHS and other risk management policies and procedures;
- Maintain a safe and secure environment for clients, staff and volunteers;
- Promptly report all incidents/injuries/hazards to the nominated person, supervisor or line manager and complete an appropriate incident report;
- Attend mandatory WHS training;
- Use equipment provided in a safe manner;
- Utilise personal protective equipment appropriately;
- Follow WHS and other relevant risk management policies and procedures of other organisations while attending to meet with the service or clients.

Partnership Development

- Liase with General Practitioners and other Primary Health Care Providers in South Western Sydney with regards to setting up referral pathways for clients of General Practitioners and Primary Health Care services to access Rendu House Drug and Alcohol Services;
- Provide education regarding drug and alcohol treatment options to General Practitioners and Primary Health Care Providers as required;
- Actively work with other health care services to facilitate cohesive and comprehensive healthcare-coordination;
- Participate in multidisciplinary care planning with external teams when required.
Professional

- Maintain Nurses Registration with the Australian Health Practitioner Regulation Agency (AHPRA);
- Act as a resource for the client, Rendu House Drug and Alcohol Services staff, volunteers, community;
- Promote evidenced-based practice through the implementation of research findings into clinical practice;
- Apply professional and ethical boundaries when dealing with complex situations.

Essential Criteria

- Current registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA);
- Registered General Nurse with a minimum of 2 years clinical experience in a generalist setting;
- Experience working in a drug and alcohol or mental health setting or demonstrated experience working with clients who have complex support needs (e.g. co-occurring drug and alcohol issues and mental health concern, homelessness or contact with criminal justice system);
- Demonstrated understanding of drug and alcohol dependency / mental health concern;
- Capacity to communicate effectively both verbally and in writing with clients, staff, management and external agencies;
- Knowledge of and an ability to access, a range of relevant healthcare resources;
- Experience with networking, liaison or developing partnerships with health care providers or GPs;
- Demonstrated ability to work autonomously and as part of a team;
- Demonstrated capacity to work with people from diverse backgrounds;
- Demonstrated ability to conduct self in a professional, ethical and non-judgmental manner;
- Basic computer literacy skills including experience in computerised data collection;
- A current, unencumbered Drivers Licence;
- Willingness to work within the values and ethos of the St Vincent de Paul Society and NSW Support Services;

Desirable:

- Extensive experience in drug and alcohol and or mental health service provision
- Demonstrated experience working in a community setting and in an outreach capacity

The St Vincent de Paul Society is an Equal Employment Opportunity Employer