

ENVIRONMENTAL LAW at EDO NSW

SOLICITOR – Policy & Law Reform

EDO NSW is a community legal centre specialising in public interest environmental law and policy. Our mission is to help the community protect the environment through the law.

We have a fantastic opportunity for 2 enthusiastic public interest lawyers to join our active and successful policy and law reform team. (Please refer to our other listing.)

Our law reform team works on the big environmental issues at the state and national level and provides thought leadership to identify legal solutions for environmental challenges. Join us and use your legal skills for good! The successful applicants will research and write law reform reports, discussion papers and pro-active policy initiatives, develop responsive submissions, and provide legal policy advice to environmental groups who are working on strengthening environmental laws. Our four law reform focus areas this year are: water management in the Murray Darling Basin; biodiversity and land clearing; forestry law; and climate adaptation and planning law. This will involve collaborative work with our dynamic outreach and litigation teams.

See our website <http://www.edonsw.org.au> for more information on our cutting edge legal work.

Selection Criteria - Policy & Law Reform Solicitor:

- A law degree, including completion of an environmental and/or natural resource management law unit.
- Demonstrated experience in environmental law and policy.
- A sound understanding of NSW and national environmental legal issues and environmental policy development processes.
- A NSW practising certificate, or eligibility for admission to legal practice in NSW.
- Excellent written and oral communication skills, including an ability to communicate clearly in plain English.
- Demonstrated high level research skills, including attention to detail.
- An ability to liaise and engage with a range of clients, experts and stakeholders, both government and non-government.
- The ability to work with minimal supervision and to tight deadlines.
- Commitment to the protection of the environment and public interest environmental law.

Position: The Policy & Law Reform Solicitor position is a **12 month contract position** to backfill an employee on parental leave. This position may be **part-time or full-time**.

Salary: Salary dependent on experience.

If you are interested in joining the law reform team, please contact us. EDO NSW provides an inspiring and flexible workplace to get the best out of our staff.

Applications should be submitted via email to recruitment@edonsw.org.au with 'Application for position of 'Solicitor – Policy & Law Reform' in the subject line. Applications must include a CV and a letter that clearly addresses each of the selection criteria. **Applications which do not address the selection criteria will not be considered.**

For further information, contact Rachel Walmsley, Policy & Law Reform Director, on 02 9262 6989 or via email at recruitment@edonsw.org.au.

Applications close: **29th October 2018**

Aboriginal and Torres Strait Islander identified people are encouraged to apply.

Duty Statement – Policy & Law Reform Solicitor

The duties of the Policy & Law Reform Solicitor are:

- 1) ***Policy and law reform***
 - responding to State and federal government policy and legislative proposals on important public interest environmental and planning law issues
 - preparing written submissions and proactive discussion papers on topical issues, and appearing at parliamentary inquiries
 - preparing drafting instructions for legislative proposals and amendments
 - developing policy positions on specific public interest environmental and planning law issues
 - undertaking legal consultancy work on behalf of conservation groups
 - liaising, and attending meetings, with relevant clients, stakeholders and government departments.
- 2) ***Community education***
 - participating in legal education work generally
 - preparing and presenting papers and workshops
 - writing plain English educational materials
 - preparing articles for EDO and external publications
- 3) ***Legal advice***
 - providing written and telephone advice to the public on a wide range of public interest environmental and planning law issues under supervision
- 4) ***Administration***
 - assisting with office administration
 - maintaining appropriate records and files

5) General

All staff have a responsibility to:

- develop and maintain a good knowledge of the EDO's role and policies
- represent the EDO in a positive and effective manner
- attend, and contribute actively and constructively at staff meetings
- seek opportunities for personal and professional development, particularly related to the team and position's specific areas of responsibility
- assist in organising and supervising volunteers
- respond to requests by clients and fellow staff in a knowledgeable, professional, constructive and respectful manner
- provide accurate and timely data and information for reporting, fundraising and communications purposes.