

ADVOCATE/ EDUCATION OFFICER

An exciting career opportunity with a leading aged rights Community Legal Centre (CLC). Seniors Rights Service is looking for an aged care Advocate/Educator to be based in the Northern Rivers region.

Are you looking to advance your career with a leading CLC offering:

- Mentoring from experienced advocates and educators who will support your career development
- A team oriented, professional workplace
- Expertise in areas of aged care rights and human rights.

About Us

- We are a dynamic Community Legal Centre that specialises in the rights of older people. We have a proud history in representing and supporting some of the most disadvantaged and vulnerable people in the country.
- At Seniors Rights Service, we pride ourselves on fostering communities where older members of society are aware of, actively exercising and defending their individual rights, in a society that respects and values older people and promotes and upholds their rights.
- We have provided rights-based education sessions to over 26,000 people in the past year.
- We have provided over 3,700 advocacy services to recipients of aged care in the past year.

The Opportunity

- This role requires a professional, confident and highly organised person to work with and for seniors, and assists older people and their representatives throughout NSW to exercise their rights through an advocacy process which includes the provision of information, education, advice, and support.
- This role is 4 days per week and based in the Northern Rivers.
- The role begins in August/September 2018.
- Remuneration is based on pay scale SCHADS Award 4.4.
- Seniors Rights Service provides services to clients throughout New South Wales. It is a requirement of the position to travel to various locations.
- You will need to have a Police Check & Working with Children Check done.
- Aboriginal and Torres Strait Islanders are encouraged to apply.

You

To be successful in this fast paced role, you will possess the following:

- You will have at least 1 year experience in an office environment
- A current drivers licence
- You will be an outstanding communicator with a positive disposition and a flexible attitude to work tasks
- Possess excellent organisational and time management skills, with the ability to work to deadlines
- Intermediate computer skills and good competency using Microsoft Office
- Attention to detail

- Ability to build and maintain strong working relationships with our clients
- Ability to work collaboratively with community groups, other services and aged care providers
- Able to work both independently and as a team member

Selection Criteria

In your cover letter please address the following selection criteria questions and provide examples where possible.

1. Your ability to engage with people from diverse backgrounds
2. Your understanding of consumer and aged care recipients rights
3. Your ability to speak up for and on behalf of vulnerable older people
4. Ability to speak to small and large groups on the rights of older people
5. High level of oral and written communication
6. Ability to use a range of technology for communication and educational purposes

Apply

We welcome you to send us a cover letter responding to the selection criteria) (maximum 2 pages) and resume (maximum 2 pages), including 2 referees with contact details by Sunday 22nd July 2018 to:

Seniors Rights Service
Regional Coordinator
Ms Margaret Crothers
mcrothers@seniorsrightsservice.org.au
1800 424 079

Please refer to our website for the full position description:

<http://seniorsrightsservice.org.au/northern-rivers-advocate-position/>

All enquiries will be treated in the strictest confidence.

Only shortlisted candidates will be contacted.