

Schedule A

POSITION DESCRIPTION

Position Title:	Live-in (Volunteer Position)
Directorate:	Social Inclusion
Section:	Homeless Youth Assistance Program
Reporting To:	Homeless Services Specialist
Location:	Toongabbie
Date Updated:	March 2018

Purpose of the Position:

The Live-in carer is a volunteer whose primary role is to provide a supportive environment for young people; to care for them and meet their day to day needs; and to oversee the smooth running of the house. The carer is expected to demonstrate a positive and balanced lifestyle and to ensure that any conflicts arising within the household are dealt with in a productive and trauma-informed manner.

Accountabilities:

- Provide a safe and nurturing home for young people who are unable to live with their families;
- Provide trauma-informed care that meets the day-to-day needs of young people and assists them to achieve their case plan objectives;
- Provide supports that deliver quality outcomes for young people and their families.

Key Tasks:

The Live-in Carer will:

- Provide a warm, safe and caring environment consistent with the young person's needs and background, within the provided house;
- Provide an environment which nurtures and stimulates the young person's development, so as to achieve their potential;
- Support the implementation of therapeutic case plans;
- Provide practical support to young people in gaining access to, and maintaining involvement in education, recreation and health services;
- Support the ongoing involvement of parents and family with their children;
- Protect and respect the rights of the young person;

- Provide accommodation services that reflect the organisation's values, policies and practice frameworks including Marist180's Therapeutic Practice Framework;
 - Comply with Marist 180's policies, including ensuring that young people are not disciplined physically and providing a non-smoking environment;
 - Comply with the Code of Conduct for Authorised Foster, Relative and Kinship Carers and Marist 180's Foster Carer Agreement;
 - Maintain records and documentation as required;
 - Participate in relevant meetings relating to the young person.
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Working Relationships:

- Caseworker
 - Coordinator
 - Youth Workers
 - Manager
 - Families
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Key Selection Criteria

The successful carer will have:

- Demonstrated experience in caring for young people;
- Demonstrated understanding of youth behaviours and the ability to respond to their needs appropriately;
- Ability to assist young people to maintain contact with their families where appropriate;
- Willingness to work with the parents and families of the young people when appropriate;
- Good communication and negotiation skills;
- Commitment to maintaining confidentiality;
- Ability to work as part of a team;
- Understanding of their own capacities and limitations.

Essential

The Live-in carer is required to:

- Be authorised as a Marist180 Foster Carer;
- Observe and actively support Marist 180's WH&S policy and procedures;
- Attend mandatory and other training as required.
- Follow Marist180 Code of Conduct and Live-in Carer Agreement arrangement

The Live-in carer must possess a:

- Valid driver's licence;
- Satisfactory criminal history check;
- Working with Children Check.

What we will offer you

The Live-in Carer will:

- Live rent free within a Marist 180 house situated in Toongabbie
- Have access to a fully maintained motor vehicle;
- Receive a fortnightly tax free carer allowance to assist with the financial support of caring for the young people;
- Have access to weekly respite and 2 weeks holiday per year

Endorsement and Acceptance:

I certify that the information contained in this document is a true and accurate depiction of the requirements of the position.

Executive Manager:			
Signature:		Date:	___/___/___
Registered by Human Resources:			
Signature:		Date:	___/___/___
Position Occupant:			
Signature:		Date:	___/___/___